



OFFICE OF SERVICE LEARNING

One University Circle, Turlock, California 95382
(209) 667-3311

CALL FOR PROPOSALS ***For 2021 — 2022 Academic Year Service Learning Courses***

Instructional Support Mini-Grants

The Office of Service Learning invites proposals for grants up to \$1,000.00 to support efforts to enhance instruction and to promote innovative teaching and learning strategies around service learning and community-based coursework. Up to ten (10) Mini-grants will be awarded. See Grant Eligibility below for more details.

Purpose of Mini-Grants

Instructional support mini-grants can be used for the following purposes:

- To develop and implement service learning centered pedagogies.
- To promote innovative teaching and learning strategies for community-based curriculum.
- To purchase instructional materials, and/or supplies, software that supports community-based curriculum.
- To facilitate effective assessment of service learning centered pedagogies.
- To pay for student assistants to implement service learning centered pedagogies & student learning opportunities.
- To support travel to service learning related conferences, workshops, meetings, and research sites; travel to learn and implement innovative service learning teaching strategies.

If you have an idea for funding, but aren't sure if it would qualify, contact the Office of Service Learning at 667-3311, to discuss your potential grant initiative. You are also welcome to make a zoom appointment to meet with our staff to discuss program ideas. Please email Julie Fox at jfox@csustan.edu to set up an appointment.

Grant Eligibility

All full-time faculty (including full-time lecturers) are eligible to participate. Up to five (5) of the ten grants will be awarded to new service learning (SL) grantees or past grantees who have not received funding in the past three (3) years. Grants are considered for faculty interested in expanding their current SL course or SL research project.

Deadlines & Reporting

Grant Proposals Due: Friday, May 21, 2021 by 5 pm. Please email your Request for Proposal to bforray@csustan.edu.

Funds Expended: *All award money must be spent and receipts submitted to the Office of Service Learning by Friday, May 20, 2022. In order to process awards, applicants must provide original receipts documenting expenditures. Each application should be for a single project/activity.*

Reporting: If you receive funding, you will need to submit a brief academic year-end report describing the benefits of the funding to your teaching/research, student learning, and the community. *Faculty who receive funding to support service learning course work may be asked to participate in a service learning assessment activity.*

Award criteria

Proposals will be judged on the following criteria. Each criteria category below is weighted equally.

- Potential positive impact on student learning and faculty teaching/scholarship.
- Ability to continue project/activity/service through multiple semesters.
- Number of students impacted.
- Impact of service on the community.

Application Procedure

Complete by typing in the writable pdf *application form* below, including your Dept. Chair's signature and email application to bforray@csustan.edu in the Office of Service Learning by **5 pm on Friday, May 21, 2021**. To receive a list of previously funded activities please email Brett Forray. See page 2 for Request for Proposal application form.

Faculty Center for Excellence in Teaching and Learning Service Learning

Instructional Support Mini-Grant Application: 2021 — 2022 AY

Applicant please NOTE: When complete, resave this RFP file as: Faculty Grants-Scholarships RFP 2021-2022AY_[last name]

I. Requestor

Name _____ Date _____

Rank: Professor Associate Professor Assistant Professor Full-time Lecturer

Department _____

Phone (Office) _____ (Home) _____

Email Address _____

Signature of Applicant _____

II. Project/activity/purchase description

Please attach no more than a single page briefly describing the project/activity for which the funds are being requested and how this will benefit teaching and service learning at CSU Stanislaus. Please be as specific as possible. For example, if your proposal is for travel, include conference titles, your role at the conference, dates, location; if your request is to purchase materials, include specific titles and descriptions of the material; and if your request is for student assistants, note the hours and rates for student assistants. Important: Please include a time-line for completion of the project.

- To develop and implement service learning centered pedagogies
- To promote innovative teaching and learning strategies for community-based curriculum
- To facilitate effective assessment of service learning centered pedagogies
- To purchase instructional materials, supplies, software that assists the development of community-based curriculum
- To pay for student assistants to support and implement service learning centered pedagogies, for example, to develop innovative community-based learning opportunities for students
- To support travel to service learning related conferences, workshops, meeting, and research sites

III. Budget

Attach a separate sheet itemizing and describing expenses for this proposal.

Total cost of activity/project/purchases \$ _____

Total amount requested from mini-grant Service Learning fund \$ _____

Other funding sources explored (committed/expected/unsuccessful). Include names and amounts of funding requested/granted.

IV. Institutionalization

Is this a one time expense, or will the benefits of the grant money only be realized through continued funding? Briefly explain.

V. Department endorsement

- I endorse this grant request.
- I do not endorse this grant request.

Explanation:

Name of Department Chair _____

Signature of Department Chair _____

Date _____